



RHENISH GIRLS' HIGH SCHOOL

P O Box 87
Koch Street
Stellenbosch, 7600
TEL: 021-8876807
FAX: 021-8878090
WEBSITE: www.rhenish.co.za
PRINCIPAL: MS EH SLABBER

19 April 2018

Dear Parent/Guardian

JOB-SHADOW PROGRAMME

Rhenish is once again tasking the Grade 11 learners with participating in a Job-Shadow Programme from **Tuesday, 19 June up to and including Thursday, 21 June 2018.**

The programme is designed to provide an opportunity for each learner to have first-hand experience of the workplace, learn about the world of work and gain insight into the nature of the work as well as the training and experience necessary to follow such a career.

Life Orientation is an FET-assessed subject and the Job-Shadow Programme will form the majority of each Grade 11 learner's Life Orientation mark for the third term. There is a practical and theoretical component to this programme and all requirements will be handed to the learners in due time.

We strongly advise and encourage learners to choose one workplace to shadow at for the three consecutive days. This allows for a more well-rounded and engaging experience. If learners are interested in more than one field of work, they are advised to use their holidays to do further job shadowing.

Please ensure that the permission forms are returned to Mrs J Osato via hard copy or email by **18 May 2018.**

Thank you for your co-operation in this regard. We trust that this will be a beneficial experience for each learner. Please feel free to contact us if you have any queries.

Kind regards

Jessica Osato
(Gr 11 Guidance Educator)
jessica.osato@rhenish.co.za

Helmiën Slabber
(Principal)



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PARENTAL PERMISSION

JOB-SHADOW PROGRAMME 2018

Dear Parent/Guardian

Please complete the following and return to Mrs J Osato via hard copy or email by **18 May 2018**. We would appreciate a prompt reply in order to finalise your daughter's job-shadowing.

I/We, _____, give permission for our daughter
_____ in Gr11 _____ (class) to participate in the Job-Shadow
Programme from **Tuesday, 19 June up to and including Thursday, 21 June 2018**. I/We
hereby accept full responsibility for her during this period and will ensure that she attends the
full three day programme unless otherwise arranged.

Place of shadow: _____

Career/job/position being shadowed: _____

Signed: _____ on Date: _____

Kind regards

Jessica Osato
(Gr11 Guidance Educator)
jessica.osato@rhenish.co.za

Helmien Slabber
(Principal)



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19 April 2018

Dear Sir / Madam

JOB-SHADOW PROGRAMME

Rhenish Girls' High School is tasking the Grade 11 learners with participating in a Job-Shadow Programme from **Tuesday, 19 June up to and including Thursday, 21 June 2018**.

The programme is designed to provide an opportunity for each learner to have first-hand experience of the workplace, learn about the world of work and gain insight into the nature of the work as well as the training and experience necessary to follow such a career.

Each learner is required to shadow someone in the career of their choice for three consecutive days. During this time she is required to keep in step with her contact person/s and observe and engage with the various tasks performed in his or her job. It would be ideal for the learner to be given a structured programme to follow for the allocated time in order to make expectations clear from both sides.

As part of the programme, an assignment coupled with a short questionnaire (to be done during her time in the workplace) is to be completed by each learner.

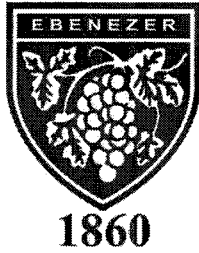
Thank you for considering taking part in creating an exciting and insightful experience for Rhenish learners.

If you are able to accommodate one of our learners, please complete the attached permission form and return it to the learner or email it to the school and the learner at your earliest convenience.

Kind regards

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(Gr 11 Guidance Educator)
jessica.osato@rhenish.co.za

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WORKPLACE PERMISSION

JOB-SHADOW PROGRAMME 2018

Dear Sir / Madam

Please complete the following and return to the Rhenish learner or email a copy to Mrs J Osato. We would appreciate a prompt reply in order to finalise the respective learner's job-shadow placement.

I/We, _____, give permission for
_____ (name of learner) in Gr11 _____ (class) to participate in the
Job-Shadow Programme from **Tuesday, 19 June up to and including Thursday, 21 June
2018** at our workplace _____ (name of workplace).

Name of contact person: _____

Telephone number: _____

Email: _____

Career/job/position being shadowed: _____

Signed: _____ on Date: _____

Kind regards

Jessica Osato

(Gr11 Guidance Educator)

jessica.osato@rhenish.co.za

Helmiën Slabber

(Principal)