



Rhenish Girls' High School Screening Policy (Covid-19) for staff

Rhenish Girls' High School is committed to the health and safety of all learners and staff. In line with the guidelines of the Western Cape Education Department, the school has developed a Policy to manage the screening process of staff who enter the school premises. The screening measures are necessary to protect staff and to avoid the spreading of or infection with the COVID-19 virus.

The Provincial Department of Health has indicated that screening is a simple procedure that does not require health officials or specialist training. It encompasses the asking of a number of questions and temperature screening (if thermometers are available). The Department of Health have further indicated that they do not have capacity to do screening at schools. Hence, schools must set measures in place to do the screening. Any person who refuses to be screened, cannot be allowed onto the school premises.

The following should occur for staff to be screened:

- Staff must enter the school premises through the main gate only.
- Staff must wear a mask.
- Staff must drive/walk straight towards the hostel and stop at the designated screening station.
- Staff on foot must ensure that they maintain social distancing and stand 1.5 meters from each other.
- Every staff member's temperature will be taken and recorded.
- Staff members will be asked these five questions:
 1. Do you have a cough?
 2. Do you have a fever?
 3. Do you have a shortness of breath?
 4. Do you have a sore throat?
 5. Within the last 14 days, did you have direct contact with someone known to have contracted Coronavirus (COVID-19)?

- After this process, staff must proceed to park their car and enter the school through the main quad from where they go straight to their classrooms / work space.
- Staff must use hand sanitiser before entering the building.
- If the answers to the above questions indicate that a staff member is a risk or the scanner reading is above 38°C, then that staff member will be isolated and must return home as soon as possible. These staff members must isolate for 14 days and if necessary, consult a medical practitioner or call the hotline numbers.
- Security staff will be screened at the main gate.