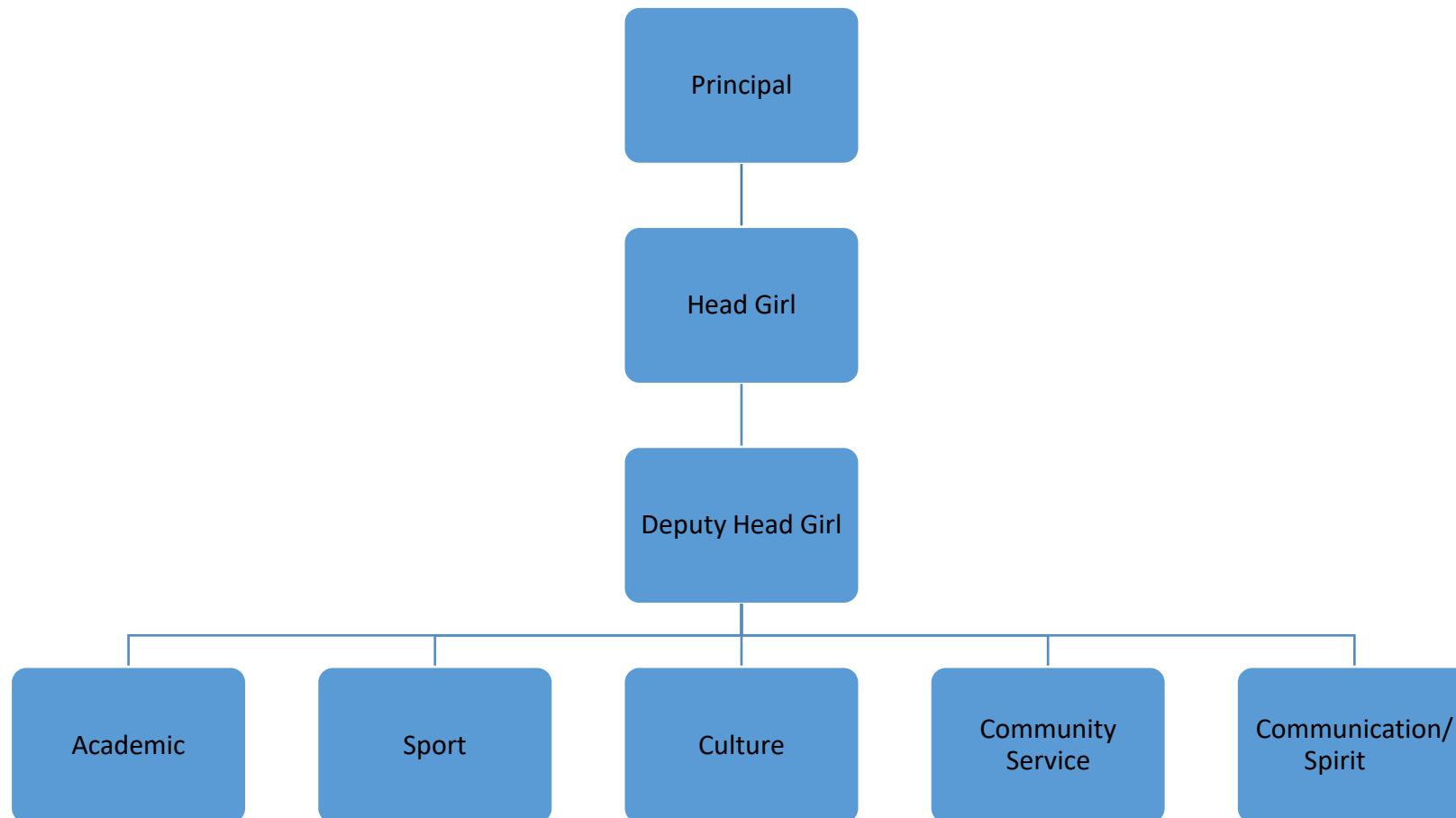


# Rhenish Girls' High School Leadership Structure 2018/2019



Available Leadership Positions:

	Learners
Head Girl	<ul style="list-style-type: none"><li>• Grade 12 Learner (1)</li></ul>
Deputy Head Girl	<ul style="list-style-type: none"><li>• Grade 12 Learner (1)</li></ul>
Pillar	
Academic	<ul style="list-style-type: none"><li>• Grade 12 Learners (2)</li><li>• Other Grades (1)</li></ul>
Sport	<ul style="list-style-type: none"><li>• Grade 12 Learners (4)</li><li>• Other Grades (2)</li></ul>
Culture	<ul style="list-style-type: none"><li>• Grade 12 Learners (3)</li><li>• Other Grades (2)</li></ul>
Community Service	<ul style="list-style-type: none"><li>• Grade 12 Learners (3)</li><li>• Other Grades (2)</li></ul>
Communication/ Spirit	<ul style="list-style-type: none"><li>• Grade 12 Learners (4)</li><li>• Other Grades (2)</li></ul>

Leadership positions available: 27 (School)

Grade 12: 18 (School)

Other Grades: 9

## **Application and Selection Process**

### **Grade 8 – 10**

- Three (3) learners will be elected from each Grade to serve on the Learner Council.
- Learners will be nominated by their peers and upon acceptance of nomination will be placed on a voters roll.
- Learners will each vote for a maximum of three learners to serve on the Learner Council.
- Any learner is eligible for nomination to the Learner Council.
- A learner can be excluded from nomination at the discretion of the Principal if:
  - She has been in detention more than once during the year in which she is nominated.
  - She has not contributed to the school extra-murally in some capacity during the year in which she is nominated.
  - Learners will not be considered if they are underachieving in their Grade.

### **Grade 11**

- Learners will be nominated by their peers and upon acceptance of nomination will be placed on a voters roll.
- The learners and staff will be required to vote. The first three (3) will be learners voted in by peers and the remaining 15 learners will be voted in by Learners/Staff (Voting bears a weighting of 50:50).
- Any learner is eligible for nomination to the Learner Council.
- A learner can be excluded from nomination at the discretion of the Principal if:
  - She has been in detention more than once during the year in which she is nominated.
  - She has not contributed to the school extra-murally in some capacity during the year in which she is nominated.
  - Learners will not be considered if they are underachieving in their Grade. Their academic average must be above 55% throughout their Grade 10 and 11 year. In addition, in Grade 11 there may be no subject failures and / or two or more subjects below 40%.

### **Learner Council**

- Learner Council members and their parents must sign a Code of Conduct in which it is stipulated that the Learner Councillor's behavior must be beyond reproach during their term of office as members of the Learner Council.

## Office Bearers

- Head Girl
  - Deputy Head Girl
  - Head of Academic
  - Head of Sport
  - Head of Culture
  - Head of Community Service
  - Head of Communication & Spirit
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- Learners will have to complete an application form to apply to serve in one of the above Office Bearer positions on the Learner Council.
  - Candidates may apply for a maximum of three (3) Office Bearer positions.
  - Other than the Head Girl and Deputy Head Girl, learners will not be considered for positions where they have not served/contributed to the life of Rhenish in that particular area (e.g. Academic/Sport/Culture/Community Service/Communication & Spirit).
  - All candidates will be interviewed by appointed committees related to each position.
  - All candidates are voted for by the Learner Council, Principal, Deputy Principals, the teacher liaisons in charge of the Learner Council/Academic/Sport/Culture/Community Service /Communication & Spirit.

## **Roles and Responsibilities**

### **Head Girl**

- Will be the ceremonial head of the Learner Body and will represent the school at functions as required by school management.
- Will be required to liaise and work co-operatively with the Rhenish staff and the other leaders within the school.
- Will be responsible to the Principal for the efficient running of the Learner Council, overseeing the heads of the five (5) pillars and working closely with the SGB.
- Will at all times uphold the ethos of the school, respect the history of the school and strive to protect the reputation of the school.
- Will purposefully align herself with the values of Respect, Grace, Honour, Spirit, Accountability and Integrity.
- Will care for the welfare of all learners by representing their interests in each Grade and will liaise concerns, ideas and suggestions to the Learner Council and the liaison teachers.
- Will promote good relations and communication within the school.
- Will promote school spirit, encourage all round involvement in the school and in community projects.
- Will initiate and drive projects aimed at enriching the lives of all Rhenishers (School Birthday, LC Breakfast, Opening Assembly, Open Day, Sisterhood Assembly, Valentine's Day celebrations, Christmas boxes for the ground staff, welcoming guests at official school functions, Grade 8 orientation, ROGU functions).
- Will obey the school rules in their entirety and without question.
- Will take an active part in school affairs and lead others by example.
- Will take an active part in school functions, helping and organising whenever the Learner Council is asked.
- Will represent the school at any public function when asked.
- Will help new learners in their first year, especially during their introduction to the school.
- Will assist visitors to school at all times by being polite, friendly and courteous.
- Will be helpful, courteous and friendly to all staff.
- Grade 8 orientation – will liaise with Grade 8 Grade Head.
- Will attend bi-weekly meeting with Principal.

## Deputy Head Girl

- Will be the ceremonial deputy head of the Learner Body and will represent the school along with the head girl at functions and as required by school management.
- Will be required to liaise and work co-operatively with the Head Girl as well as with the Rhenish staff and the other leaders within the school.
- Will assist the Head Girl with the efficient running of the Learner Council.
- Will at all times uphold the ethos of the school, respect the history of the school and strive to protect the reputation of the school.
- Will purposefully align herself with the values of Respect, Grace, Honour, Spirit, Accountability and Integrity.
- Will assist in the care for the welfare of all learners by representing their interests in each Grade and will liaise concerns, ideas and suggestions to the Learner Council and the liaison teachers.
- Will promote good relations and communication within the school.
- Will promote school spirit, encourage all round involvement in the school and in community projects.
- Will support projects aimed at enriching the lives of all Rhenishers (School Birthday, LC Breakfast, Opening Assembly, Open Day, Sisterhood Assembly, Valentine's Day celebrations, Christmas boxes for the ground staff, welcoming guests at official school functions, Grade 8 orientation, ROGU functions).
- Will obey the school rules in their entirety and without question.
- Will take an active part in school affairs and lead others by example.
- Will take an active part in school functions, helping and organising whenever the Learner Council is asked.
- Will help new learners in their first year, especially during their introduction to the school.
- Will assist visitors to school at all times by being polite, friendly and courteous.
- Will be helpful, courteous and friendly to all staff.
- Will assist with discipline when required to do so.
- Will be the treasurer of LC.
- Will organise Staff birthday gifts.
- Grade 8 orientation – will liaise with Grade 8 Grade Head.
- Will attend bi-weekly meeting with the Principal.

## Academic

- Provide academic support by liaising with Academic Deputy Principal and Grade Heads.
- Encouraging and publicising external Olympiads, General Knowledge Competitions, Science Expos – anything where Rhenish can excel.
- Assist with creating a positive academic atmosphere in the school especially during exams.
- Uplift the moral of learners with regards to academic performance.
- Reminding participants in Olympiads and competitions about entrance fees and ensuring that all eligible girls enter.
- Promoting the peer tutoring system and manage and recruit tutors.
- Write for the school magazine on academic matters.
- Newsletter items on academic matters (writing self or delegating).
- Member of the web committee responsible for writing and publishing all activities in the pillar.
- Responsible for overall standard of academic noticeboards.
- Help with organisation when badges are handed out (Achiever/Merit etc.)
- A-Candidates Function/Prize Giving/Parents Evenings/Subject choice evenings and Open Day.
- Maintain academic notice board.
- Promote Maths/Science week.

## Sport

- Head of all sports groups and liaising with heads of 1<sup>st</sup> team captains for the following teams: Tennis, Swimming, Synchro, Water Polo, Hockey, Netball, Cross Country, Athletics, Squash, Soccer and other sports that are offered by the school.
- Be part of a team supervising attendance at all sporting activities.
- Responsible for overall standard for notice boards which relate to sporting matters.
- Announce sport results and acknowledge outstanding performance in all areas of sport.
- Ultimately responsible for ensuring that all captains check full teams have ticked names and help find replacements as required.
- Keep record of all sport results and update website as required.
- Ensure media department knows when photographs are required/special sporting events are taking place.
- Newsletter items on sporting matters (write self or delegating).
- Sports Awards Dinner – work with staff and learners involved.
- Member of the sports committee.
- Assist with inter school sporting events.
- Responsible for encouraging sportsmanship and wearing of complete sports uniform.
- Organise Sport week.
- Organise Sport Clinics.
- Motivate learners to take part in inter school/inter house events.
- Motivate learners to support sports events (be creative).
- Ensure results are sent through to the PR person timeously.
- Liaise with spirit pillar during sports events.
- Liaise with cheerleaders to promote an atmosphere of participation, enthusiasm and school spirit.
- Play an active role in encouraging participation in sports events – especially amongst the Grade 8s.
- Liaise with Sport Manager to provide any assistance at sports events hosted by Rhenish Girls’.
- Attend meetings every term with liaison teacher and parent member of SGB.



## Culture

- Head of all cultural clubs, societies and functions and liaising with heads of individual groups which fall under this portfolio:  
Drama, Choir, Debating, Public Speaking, Ensembles, Marimbas, Orchestra etc.
- Liaise with magazine/yearbook committee.
- Acknowledge Rhenish girls who perform in cultural activities outside the school and announce this at appropriate occasions.
- Writing for magazine on cultural events or delegating this task when necessary
- New girls function.
- Culture Week.
- Responsible for overall standard of notice boards which relate to cultural matters.
- Work with staff head of cultural activities about cultural events throughout the year.
- Attend meetings every term with liaison teachers and parent member of SGB.
- Assist with Cultural Awards evening (this includes a welcoming speech and a closing speech).
- Organise old LC breakfast.
- Play an active role in encouraging participation in cultural events – especially among the Grade 8s.
- Motivate learners to take part in inter house cultural events.
- Superstars/Inter house plays
- Choral/Orchestral festivals - assist where needed.
- Junior/Senior Music Group evenings - assist where needed.
- Endler/Concert in the Garden - assist where needed.

## Community Service

- Liaising with liaison teacher and all Heads of clubs and societies which fall under this portfolio: Librarians, Technical Team, First Aid, RHECO, Animal Welfare Society, Golden Oldies, Islamic Society, Rhenish Journal, CHAOS, Interact, Cancer Society.
- Documenting all service for the media and school activities.
- Newsletter items on service matters (writing self or delegate).
- Work with, encourage and motivate all charity representatives.
- Ensure all notice boards reflect current events embracing the spirit and ethos of Rhenish.
- Charity Drives – assist and promote challenges.
- Civvies Days for charity – promote and assist with selling tickets.
- Initiating and organising service activities.
- Promote leadership within the Service Pillar by motivating and encouraging junior learners to become involved and fostering potential service heads.
- Staff end-of-year Christmas boxes.
- Skills Day.
- Promoting of and encouraging participation/involvement in external community service projects such as One2One day/ slippers day/ Santa Shoebox.
- Promoting an atmosphere of service among all Rhenishers.
- Promote Presidents' Award.

## **Communications and Spirit**

- Communicate with Mrs Hershaw and contribute to the weekly newsletter.
- School calendar.
- Reporting on special events and guests at school which do not fall specifically under one pillar/subject.
- Producing and using all types of multimedia for communication with various groups of stakeholders. (Instagram, Twitter)
- LC Noticeboard
- Rally support for Super Stars/Valentine's Day/LC Skills day/Big Brags
- LC Skills day in conjunction with Community service pillar.
- Spirit Week\Spirit month.
- Develop school spirit and involvement of the school at various functions.
- Liaise with mentors, matric committee and cheerleaders when working on joint projects.
- ROGU Luncheon.
- Organise LC T-Shirt
- Orientation (from a Communication point of view).
- External communication with LC of other schools.
- Organise Grade events.
- Liaise with all heads of pillars and be in charge of the interactive noticeboard.
- Provide assistance with Open Day/Golf Day.
- Assist with Prize Giving

## **Learner Council Office Bearer**

- Will represent the school at functions as required by school management.
- Will be required to liaise and work co-operatively with the Rhenish staff and the other leaders within the school.
- Will at all times uphold the ethos of the school, respect the history of the school and strive to protect the reputation of the school.
- Will purposefully align herself with the values of Respect, Grace, Honour, Spirit, Accountability and Integrity.
- Will care for the welfare of all learners by representing their interests in each Grade and will liaise concerns, ideas and suggestions to the Learner Council and to the liaison teachers.
- Will promote good relations and communication within the school.
- Will promote school spirit, will encourage all round involvement in the school and in community projects.
- Will obey the school rules in their entirety and without question.
- Will take an active part in school affairs and lead others by example.
- Will take an active part in school functions, helping and organising whenever the Learner Council is asked.
- Will help new learners in their first year, especially during their introduction to the school.
- Will assist visitors to school at all times by being polite, friendly and courteous.
- Will be helpful, courteous and friendly to all staff.
- Will attend weekly meetings with/without LC Liaison teacher.